

St. Rose of Lima Catholic School

Computer & Internet Reasonable Use Policy

St. Rose of Lima Catholic School has the opportunity to offer students the use of computers in the classroom as well as the Technology Lab. They also have access to the Internet in both places. The computers and Internet access are being provided to further the school's educational goals and objectives. Because of the possibility of your child seeing equipment, it is necessary for the students and parents to understand the school policy and agree to the restrictions concerning their use.

Student Guidelines:

Any action by a student that is considered unreasonable by the classroom teacher or administrator is an inappropriate use of computers, lab, and/or Internet. *Students must treat the equipment with responsibility and respect. Good behavior while using classroom computers, the lab, and while on the Internet is expected; just as it is expected everywhere else in the school.*

- ❖ The access of information that is educational, directed by your teacher and in support of the educational objectives of St. Rose of Lima Catholic School is the only permissible use of the Internet.
- ❖ Students are not allowed to download any programs or install any software from the Internet or from home.
- ❖ Students will be monitored while using the Internet, but students could access an unacceptable site on purpose or mistake. It is the student's responsibility to turn off their computer monitor and alert a teacher immediately.
- ❖ It is important for students to use limited resources such as disk space and printing capacity wisely. Trespassing in another student's folder, work or files is forbidden.

St. Rose School also reserves the right to monitor all files stored on the computers and the server.

Internet Etiquette:

Illegal Copying: Do not copy anything that you did not create yourself without citing where you found the information. When you want to copy something from any media or the Internet, ask for permission first and **always** write down who and where it came from.

Internet Safety: Do not tell your home address or phone number

Do not tell the names, addresses, or phone numbers of your family members or friends.

If you see something that is not right in the lab, on a computer anywhere, or on the Internet, you need to tell your teacher right away.

Email & Chat Rooms: The sending and receiving of email is prohibited. The access of chat rooms is prohibited.

You are accountable for your actions. Breaking the rules may result in your not being able to come to the lab or use the classroom computers. It is possible that other disciplinary actions will result as well.

Use of the computers and the Internet here at St. Rose of Lima Catholic School is a privilege, not a right. Use it well, take care of our equipment, and use the Internet responsibly and cautiously.

St. Rose of Lima Catholic School

Technology and Internet Reasonable Use Agreement

St. Rose of Lima Catholic School will have the opportunity to publish creative works, advertisements, photographs, video, sound, and text on our website and other media outlets. These publications may be from any work or project associated with St. Rose of Lima Catholic School, its staff, students, parents, parishioners, activities, curriculum, and other business of the school. These publications may include your child's image and/or voice. These publications may also include quotes from your child. These publications may also include your child's creative works.

Individuals with Internet access around the world, and/or access to the appropriate media outlets, will be able to view these publications. We think this is an exciting and enriching opportunity for all of us involved with St. Rose of Lima Catholic School, as well as a very beneficial way to promote and support St. Rose of Lima Catholic School.

We will publish these items only with your written permission. Please sign and date this form on the appropriate blanks below, then return it to the St. Rose of Lima Catholic School office.

Thank you for your cooperation.

Student:

I understand that when I am in the Technology Lab, on a classroom computer, or on the Internet, I must follow all the rules just as I do in the rest of the school. If I break any of these rules, I know that I may lose my privilege to use the lab, classroom computers or the Internet. School disciplinary action may be taken.

Student Signature: _____

Printed Name: _____

Date: _____

Parent or Guardian:

As the parent or guardian of this student, I have read this Technology and Internet Reasonable Use Policy. I have discussed this policy with my child and I give my permission for my child to be in the lab, use the classroom computers, and have supervised access to the Internet. I understand that some materials on the Internet are objectionable and I accept full responsibility for setting the standards for my child to follow when using the Internet, or sharing and exploring information and media. I understand that my child must follow the rules stated above, and that he or she will be held accountable if the rules are not followed, and that St. Rose of Lima Catholic School is not liable.

Parent or Guardian Signature _____

Printed Name: _____

Date: _____